

Friends of Kett's Heights – Practical work sessions risk assessment

Impact is what the consequence would be;
Likelihood is whether it is likely to occur.
Very Low = 1; Low = 2; Medium = 3; High = 4; Very High = 5

To get the risk score, multiply **Impact x Likelihood**.
1 – 5 = Low; 6 – 12 = Medium; 13 – 25 = High

ACTIVITY/HAZARDS "There is a risk that..."	Impact	Likelihood	Risk Score	PREVENTATIVE MEASURES	ACTION BY
<i>There is a risk that <who> will be harmed because of <hazard></i>	<i>1 – 5</i>	<i>1 – 5</i>	<i>I x L</i>	<ul style="list-style-type: none"> <i><Action> which will reduce the <impact / likelihood></i> 	<i><Name></i>
Participants could injure themselves on tools or equipment	2	1	2	<ul style="list-style-type: none"> Participants will be advised during induction on first attendance. Organiser will have access to a mobile phone to call the emergency services if necessary. Organiser will bring a first-aid bag. 	Person doing induction. Organiser
Uneven ground around the site could cause some to trip and fall.	2	2	4	<ul style="list-style-type: none"> Participants will be advised during induction on first attendance. Organiser will have access to a mobile phone to call the emergency services if necessary. Organiser will bring a first-aid bag. 	Person doing induction. Organiser
Mud and leaves on the paths and steps could cause someone to slip and fall.	2	2	4	<ul style="list-style-type: none"> Mud and leaves will be cleared regularly. 	Works group
Low hanging branches or thorny vegetation could cause people injury.	1	1	1	<ul style="list-style-type: none"> Vegetation that impinges on the paths will be cleared regularly. 	Works group
Steep slopes and steps could cause problems for people with limited mobility.	1	1	1	<ul style="list-style-type: none"> Any person with limited mobility planning to participate in practical work will be advised of potential difficult areas around the site. 	Anyone advising potential participants
No toilet or handwashing facilities could cause a problem with hygiene.	1	1	1	<ul style="list-style-type: none"> Potential participants will be advised of the lack of facilities. 	Anyone advising potential participants

<p>Transmission of Covid-19 during Practical Works between group members (informed by Norwich City Council guidance)</p>	5	1	5	<ul style="list-style-type: none"> • The maximum size of group allowed by current legislation is 30. New people interested in participating will be encouraged via the website and newsletter to contact FKH beforehand so that they can be made aware of these requirements, in particular he need to bring their own gloves. • Participants will be advised when working or socialising to aim for 2m distancing from other participants or from visitors to the site recognising that passing on paths less than 2m wide will inevitably be closer. • Participants will be advised not to touch or stroke dogs. • These are no hand-washing facilities on site so participants will be advised to bring hand sanitizer. • Participants will be advised to wear work and/or disposable gloves. Shared gloves will not be provided by FKH for participants. • People with an underlying health condition that increases the risk to their health of COVID 19 should not volunteer. • Shared tools and equipment are marked with red and blue tape and will be cleaned after being used by individuals. FKH will endeavour to provide hand sanitiser for use during sessions and cloth and cleanser for use on shared tools. • Details of those volunteers attending each work session will be recorded by the organiser: the signing-in book will not be used. 	<p>Organiser and participants</p> <p>Website manager</p> <p>Newsletter editor</p>
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Risk assessment prepared by John Trevelyan

19/07/2020

Date for annual review

March 2021